

ADMINISTRATIVE - INTERNAL USE ONLY

SPECIAL BULLETIN

O F F I C E O F T R A I N I N G

No. 4-74

Date: 13 February 1974

To: All Training Officers of the Agency

INTELLIGENCE PRODUCTION COURSE (IPC)

The Functional Training Division of the Office of Training announces another offering of the Intelligence Production Course to begin on 18 March 1974 and run for approximately seven weeks. This course is designed principally for Career Trainees just prior to their permanent assignment to intelligence production offices in the Agency. A limited number of junior-level analysts with from one to three years' experience in intelligence research, processing, or collection may now apply for selection on a space-available basis.

OBJECTIVES:

1. To help the young professional become more knowledgeable about all facets of the production of finished intelligence: requirements; sources of intelligence information; processing and storage of intelligence information; analysis, interpretation, and presentation of the finished product.
2. To explain the role of CIA in the intelligence production cycle and the relationships of the Agency with other components of the intelligence community.
3. To afford opportunity for orientation to certain new methodologies in the analysis of intelligence information, including the use of the computer.
4. To help the student understand the role and significance of foreign intelligence support to national security decision-making at the Federal level.

(Over, please)

ADMINISTRATIVE - INTERNAL USE ONLY

MORI/CDF

ADMINISTRATIVE - INTERNAL USE ONLY

PREREQUISITES:

Professionals who are (1) Career Trainees prior to their final assignments, or (2) qualified junior analysts with from one to three years experience. (Preference will be given to those professionals from intelligence production offices). Codeword clearances will be required.

DATE AND TIME:

18 March through approximately 3 May 1974, 0830-1630 hours, 7 1/2 weeks, full-time. (NOTE: This IPC was originally scheduled to begin 19 February 1974.)

LOCATION:

Chamber of Commerce Building, 4600 Fairfax Drive, Arlington, Virginia. No transportation will be provided. Detailed instructions on parking and other data will be mailed prior to the start of the course to those students selected to attend.

REGISTRATION:

Form 73, "Request for Internal Training" must be submitted to OTR/S&RS/RG, Room 1036, Chamber of Commerce Building, by 1 March 1974. These requests will be submitted through the Senior Training Officer of each Directorate. Because of special clearances involved and course planning requirements, Form 73 should include registrant's date and place of birth, Social Security Number, and a brief biographic profile.

FURTHER INFORMATION:

On course content call Functional Training Division, 3532.

On registration call Registration Group, extension 2365.

ADMINISTRATIVE - INTERNAL USE ONLY